

**Minutes of the Board of Trustees Meeting
North Dakota Section of AWWA
January 21, 2009**

The winter meeting of the North Dakota Section of the American Water Works Association was held at the Seven Seas Inn and Conference Center of Mandan, N.D. on January 21, 2009. Present at the meeting were Chair, Joe Ferguson; Chair-elect, Duane Friesz; Trustees, Dean Sletten, Eric Volk, Tim Paustian and Jason Sorenson; Secretary/Treasurer, Chad Miller; Assistant Secretary Treasurers, David Bruschwein, Larry Thelen, and Greg Wavra. Others attending the meeting were Lisa Ansley and Miranda Kleven.

The meeting was called to order by Mr. Ferguson at 8:04 a.m.

The Secretary's Report was presented by Mr. Miller. Mr. Paustian moved to approve the minutes of the October 8, 2008 Board Meeting. Mr. Friesz seconded and the motion passed.

Mr. Wavra presented the Treasurer's Report. As of December 31, 2008, the section had income of \$35,209.39 and expenses of \$37,979.58. The section has \$38,034.04 in the check and money market accounts. The section also has \$80,000 in scholarship endowments and a reserve account. Also presented at this time, by Mr. Wavra and Mr. Thelen, was an itemized breakdown of each income and expense for the 2008 calendar year. Ms. Kleven inquired about the Surface Water Workshop's profit. It was unknown, and Mr. Wavra will be able to answer by the next board meeting. Mr. Sletten moved to accept the Treasurer's report. Mr. Sorenson seconded and the motion carried.

Committee Reports

Mr. Sletten stated he was unable to obtain the current number of active members due to technical difficulties. The most recent number he found was 243. He also noted there is difficulty obtaining operators as members. The operators tend to question what will AWWA give back. It was entertained this may be a task for the Public Relations Committee.

Education and Research Committee

Ms. Kleven stated that scholarship applications were due in May. Also, some students will be attending the Strategic Planning Meeting in Grand Forks. She also stated, the Science Fair will be held April 3, 2009 in Fargo, N.D. and there is a need for judges. Ms. Kleven noted the Surface Water Workshop for 2010 is scheduled for April 27-29 at the Ramada Plaza Suites in Fargo, N.D.

Mr. Bruschwein stated the new scholarship amount was increased from \$500 to \$1000, and there is now only one scholarship; due to the discontinuation of the MSU-Bottineau water program.

Water Utility Council

Mr. Ferguson stated Mr. Sorenson and Mr. Jochim will be traveling to Washington D.C. for the AWWA Fly-In on March 24 and 25.

Water for People

Mr. Bruschwein noted the section was sent a thank you from Ken Miller from Water for People in appreciation to the donation.

Director's Report

The report was given by Ms. Ansley in the absence of Mr. Jack Long. Ms. Ansley stated Mr. Long and herself will be attending the Winter Board of Director's Meeting in Tuscan, A.Z. January 23-25.

Mr. Wavra presented the Board with the 2009 budget. A motion to approve the budget was stated by Mr. Friesz and seconded by Mr. Volk. The motion was passed.

Mr. Wavra reported there are now five entities in the state who have entered into agreement for WARN. Mr. Wavra plans to attend the upcoming WARN Chair's Meeting in Denver. On May 20, 2009 there is a water sector incident command system meeting where the group plans to assign officers. Mr. Wavra noted the need for the North Dakota WARN organization to create its exclusive website.

Ms. Kleven reported that the Membrane Technology Workshop will be held April 28th and 29th at the Kelly Inn in Bismarck, N.D.

Several minutes were taken for discussion on trustee committee rotation. It was noted by Mr. Bruschwein the rotation is as follows: 1st year trustee, Membership Committee; 2nd year trustee, Audit Committee; 3rd year, Water For People and Audit Committee ; 4th year, Education and Research Committee and Trustee Nominating Committee; Chair Elect, Water Utility Council and Public Relations Committee; and Chair, all committees. Mr. Sletten motioned to set the rotation. Mr. Paustian seconded and the motion passed. Therefore, the rotation places Mr. Sorenson on the Membership Committee; Mr. Volk on the Audit Committee; Mr. Paustian on Water for People and Audit Committee; Mr. Sletten on the Education and Research Committee and the Trustee Nominating Committee; Mr. Friesz on the Water Utility Council and Public Relations Committee; and Mr. Ferguson on all committees.

Mr. Ferguson appointed Mr. Paustian, Mr. Sorenson and Mr. Sletten to the Trustee Nomination Committee. Mr. Volk, Mr. Friesz and Mr. Miller were appointed to the Operator Meritorious Nomination Committee. Also, Mr. Bruschwein is now on the Fuller Award Nomination Committee winning the award at the North Dakota Water and Pollution Control Conference last October.

Discussion was made about the Regional Meeting of Section Officers. The meeting will be held in Toronto, Ontario. Mr. Paustian noted that he will be attending. Mr. Volk and Mr. Sletten made comment they might as well.

A couple of minutes were used to discuss 2009 ACE held in San Diego, C.A. Mr. Paustian, Mr. Long, Mr. Ferguson, Mr. Friesz, and Mr. Bruschwein will be attending.

Mr. Ferguson led discussion about this years donation amounts. He stated the Water for People amount will be \$1,000; AWWARF, \$250; Gateway to Science Center, \$1000; Dakota Science Center, \$750.

Mr. Bruschwein noted the underwriting cost for AWWA Liquid Assets broadcast was \$500.

Ms. Ansley took time to announce Mr. Bruschwein has been awarded the Kenneth J. Miller Founder Award for his work with Water for People. The award will be presented at 2009 ACE.

Mr. Bruschwein asked the board to reimburse Mr. Wavra for his Association membership dues because he is the assistant treasurer. Mr. Sletten made the motion and Mr. Friesz seconded; the motion carried.

Mr. Ferguson took a couple of minutes to entertain the idea of purchasing of air-time during drinking water week, to advertize AWWA. Mr. Ferguson found air-time on a local network would cost approximately \$300 for each 30 second airing. Other discussion was made about alternative ways to get AWWA on television.

Mr. Thelen made comment about the need to start putting together the water week advertisement.

Mr. Sletten motioned to adjourn and was seconded by Mr. Friesz. The meeting adjourned at 9:30 a.m.

Respectfully submitted,

Chad Miller
Secretary- Treasurer