

Minutes of the Board of Trustees Meeting
North Dakota Section of the American Water Works Association
May 20, 2009

The spring meeting of the North Dakota Section of the American Water Works Association was held at the Seven Seas Inn and Conference Center of Mandan, N.D. on May 20, 2009. Present at the meeting were Chair, Joe Ferguson; Chair-elect, Duane Friesz; Trustees: Eric Volk and Tim Paustian; Secretary/Treasurer: Chad Miller; Assistant Secretary Treasurers: Larry Thelen and Greg Wavra. Others attending the meeting were Lisa Ansley, Meredith Quinn, Tara Ritter and Jim Lennington.

The meeting was called to order at 8:02 a.m. by Mr. Joe Ferguson and introductions were made.

Secretary's Report

The first item on the agenda was the secretary's report given by Mr. Chad Miller; this consisted of the distribution of the minutes from the January 2009 board meeting. Mr. Duane Friesz moved to approve the minutes of the past meeting and Mr. Eric Volk seconded. The motion passed.

Treasurer's Report

Next the treasure's report was given by Mr. Greg Wavra. Mr. Wavra stated from January 1, 2009 to May 19, 2009 the section had an income of \$23,375.35 and expenses totaling \$19,150.12 giving the section a net profit of \$4,225.23. He also stated the section has \$42,259.27 in the checking and money market accounts combined. The section has \$80,000 in CDs giving \$122,259.27 in total assets. Mr. Paustian motioned to approve the report and Mr. Volk seconded it. The motion passed.

Committee Report

Ms. Meredith Quinn took some time to discuss the Education and Research Committees recent activities. She mentioned the deadline for the scholarship was Friday, May 15, and requested volunteers to judge the applications. Mr. Tim Paustian, Mr. Ferguson and Mr. Volk volunteered. There are two students eligible for the scholarship and both attend NDSU.

Next, Ms. Quinn discussed the University of North Dakota's aspiration to develop a recognized student chapter. There was some discussion on the verbiage and liability issues concerning the recognition letter. Mr. Duane Friesz motioned to recognize UND's student chapter as a student chapter associated with the North Dakota section of American Water Works Association. Mr. Paustian seconded, and the motion passed. Ms. Quinn with the aide of Mr. Paustian will draft a recognition letter for UND and the section to agree to and sign.

Also, Ms. Quinn took some time to discuss this year's cancelled science fair and the participants. Because the fair was cancelled students were unable to present their projects. Therefore, their projects were judged on a short paper submission. Mr. Paustian and Karla Olson were judges for the drinking water papers.

In addition, Ms. Quinn also mentioned, Rick Gillund of Enderlin, will submit the city's water for this year's AWWA Water Taste Test to be held at the Annual Convention in San Diego, California. Mr. Gillund and the city won last year's North Dakota AWWA drinking water taste contest at the Water and Pollution Control Conference.

Next, Mr. Ferguson commented on Water for People. He mentioned that his utility, City of Grand Forks, put together a loose change donation program that was held over drinking water week, May 3 through 10. They collected \$41.20 through the donation period. Mr. Ferguson challenged other utilities to try the same next year.

The Public Relations Committee took some time to discuss past and upcoming activities. Ms. Quinn spoke on behalf of Hazel Sletten. She mentioned Ms. Sletten would like the board, trustees, and committee members to put together a short narrative for an email news article. She highlighted articles on the membrane conference, a regulatory article, a highlighted operator, and highlighted facility. She mentioned she would like these articles by June 30, 2009.

Director's Report

Next, Ms. Lisa Ansley gave the directors report. She spoke about a meeting in Tucson, AZ which Mr. Jack Long and she attended. She mentioned that she will be attending this year's ACE convention where she will take on the role of director for the North Dakota section. Mr. Ferguson noted his appreciation for the time and effort Mr. Long put into this years legislative updates and thanked him.

Nominating Committee Updates

Each committee gave updates on their progress. The trustee committee still needs to narrow down candidates. The Fuller award committee has completed their tasks and the Operator Meritorious committee has yet to narrow down potential candidates.

Fly-In

Some time was taken to discuss this year's Fly-in to Washington, D.C. This year the two participants were unable to attend due to flooding in the state. It was mentioned; next year the section should develop an alternate list of participants.

RMSO

Time was taken to discuss this year's Regional Meeting of Section Officers held in Toronto, Ontario. Mr. Volk and Mr. Paustian attended the meeting. Each commented on how the meeting was well received and very informative. Mr. Paustian mentioned the resignation of Gary Zimmerman was again brought up at the meeting and again little was mentioned. Mr. Paustian also mentioned ACE, the IT problems with the database, strategic planning and this year's budget were among the many topics discussed. It was also mentioned next year's RMSO will be held in Minnesota, and a host city is still unknown.

Membrane Workshop

Next, time was taken to discuss this year's membrane workshop. Ms. Quinn and Mr. Larry Thelen made several comments. There were approximately 120 attendees which doubled predicted numbers. The conference brought in a net gain of approximately \$1500 for the section.

The committee; however, will refund registration fees for those operators who prepaid and could not attend due to flooding and also will refund the speakers registration fees. Mr. Friesz commented on the good effort of preparation and outcome of the conference by the conference committee.

Strategic Planning

Time was taken to discuss the Strategic Planning meeting held in Grand Forks last February. Mr. Miller dispersed the minutes of the meeting written by Ms. Sletten. Several compliments were made on the meeting.

Affiliation Agreement

Next, Ms. Ansley discussed the Affiliation Agreement that will need to be signed by the section and the Association. She stated the agreement will have little effect on the North Dakota section. It is aimed more towards those sections that take higher risks with organization activities. Ms. Ansley suggested signing the agreement today. Mr. Volk made a motion to have Mr. Ferguson sign the document and Mr. Friesz seconded. The motion passed, and Mr. Ferguson signed the document.

WARN

Mr. Wavra then took time to discuss WARN. He stated that there are 10 current providers and 8 others considering signing on. He mentioned he participated in numerous meetings with facilities getting the word out and trying to obtain more participation. He stated the current members will meet Thursday May 21, 2009 to elect board members.

Water and Pollution Control Conference

Next, the board discussed the upcoming Water and Pollution Control Conference and how they need to find speakers to cover four hours of lecture by June 1, 2009. Dr. Delvin DeBoer was recommended and it would be likely for him to cover 2 hours. The section still needs to fill the remaining two hours and notify Mr. Mike Brisben of the North Dakota Water and Pollution Conference.

ACE 2009

Time was taken to discuss the upcoming ACE convention, where David Bruschwein will be receiving the Fuller Award along with the Charles Miller Award. Also, it was mentioned Mr. Steve Burian will be receiving the Honorary Membership award at the conference. Several members will be attending this years ACE including: Lisa Ansley, Joe Ferguson, Jack Long, Dave Bruschwein and Tim Paustian.

Miscellaneous

Mr. Volk took time to mention "Drinking Water Days" which was part of last years state fair and will be a part of this year's state fair and also the Red River Valley Fair. The participation of the section at each fair was entertained. Mr. Volk said he would follow up and get more details for the sections participation.

It was also mentioned the audit committee will need to schedule a meeting before or during this years Water and Pollution Control Conference to complete the annual audit.

Mr. Paustian moved for adjournment and Mr. Volk seconded. The motion passed and the meeting adjourned at 10:02 a.m.

Respectfully Submitted,

Chad Miller
Secretary/Treasurer NDAWWA